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|  | | | | | | | | | | | | | **ChartField Maintenance - FIPS** | | | | | | | | | | | | | | | | | | | | | | | | |
| *\*Denotes a required field.* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| \*Business Unit *(5 digits)*: | | | | | | | |  | | | | | | | | | | | Requesting Agency: | | | | | | | | | | | |  | | | | | | |
| Requester: | | | |  | | | | | | | | | | | | | | | | | | | | | Date: | | | | |  | | | | | | | |
| Approver: | | | |  | | | | | | | | | | | | | | | | | | | | | Date: | | | | |  | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Action Requested** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Add New Value | | | | | | | |  | | Update Existing Value | | | | | | | | | | | | | | | | |  | Inactivate Existing Value | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Account Information** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SetID: | | | STATE | | | | \*FIPS: | | | | | | |  | | | | | | | | | |  | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| \*Effective Date: | | | | | |  | | | | | | | | | | | | | | | | | \*Status: | | | | | | | | |  | Active | |  | | Inactive |
| *(an initial date of 01/01/1901 is required for new FIPS)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| \*Description *(limit to 30 characters)*: | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| \*Short Description *(limit to 10 characters)*: | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Budgetary Only *(check box if the FIPS is only used on budget transactions)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Attributes** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Attribute | | | | | | | | Attribute Value | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| CODE TYPE | | | | | | | |  | | City | | | | | | |  | | | County | | | | |  | | Town | | | | | | | | | | |
| #VDOT COUNTY ID | | | | | | | |  | | | | | | | | | | | | | | | | | | *(enter the FMSII value for the locality)* | | | | | | | | | | | |
| *\*\*Required attribute, # - VDOT specific* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Long Description** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Long Description *(use to further describe the FIPS’ purpose/use)*: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Trees** *(review and update, if necessary)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | N/A | | | | | | | | | | | | | | | | | | |  |  | | | | | | | | | | | | | | | |
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| **Combination Edit** *(review rules listed and update, if necessary)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | #CSCFIPCMBO | | | | | | | | | |  | | |  | | | | | | | | | | | | |  |  | | | | | | | | |
| *# - VDOT specific* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **For Processor Use Only** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Entered By: | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Date: | |  | |