

**From:** Cardinal.Interfaces

**Sent:** Tuesday, January 05, 2016 2:13 PM

**To:** Cardinal.Interfaces

**Subject:** Final Cutover: GL.102A COA Extract Production File – Follow-up

***This e-mail is being sent to Primary Contacts and Technical/Interface Contacts for the Wave 2 interfacing agencies that elected to receive the COA Extract.***

The first GL.102A – COA Extract files have been generated from the Cardinal production system and are posted to **the production file server** for agencies to retrieve. These files contain Cardinal production Chart of Accounts data. Please note the following:

- Due to the ChartFields selected by each agency, the “Chartfield3” files are blank for all agencies except 26200.
- The COA Team is currently working to update ChartField values (e.g., Projects) recently submitted by agency 26200. As a result, these values are not included in the posted files. However, they will be configured prior to Go-Live and will be present in subsequent files.
- The files generated were those scheduled to run on a daily basis. The monthly files will be available for the first time the morning of January 9, 2016 as these are tied to the monthly closing calendar.

From this day forward, new COA Extract files will be generated from the Cardinal production system and posted to the production file server each night (excluding weekends and holidays) in the frequency in which your agency had signed up for in Task #85 Determine Frequency of Receipt for Extract Files. Please note that Cardinal extract files are archived after seven (7) calendar days.

Please e-mail the Cardinal Interface Team at [Cardinal.Interfaces@doa.virginia.gov](mailto:Cardinal.Interfaces@doa.virginia.gov) with any questions you have by replying to this email titled “Final Cutover: GL.102A-COA Extract Production File”.

Sincerely,

The Cardinal Interface Team