

From: Cardinal Project
Sent: Wednesday, March 16, 2016 12:18 PM
To: Cardinal Project
Subject: Change Network SharePoint Access and File Removal

This e-mail is being sent to Wave 2 Change Network Members and Agency Trainers.

Access to the Cardinal Change Network (CN) SharePoint will be removed as of March 31, 2016 for all Wave 2 Change Network Accounts Payable, General Ledger, and Accounts Receivable Subject Matter Experts, Security Contacts, Training Contacts, and Agency Trainers. If there are documents that you would like to retrieve from the CN SharePoint, please download them by Wednesday, March 30, 2016.

Please Note: Access for Wave 2 Change Network Primary Contacts and Technical/Interface contacts will remain in place for an extended period of time to support upcoming Cardinal projects and post production support activities.

In addition, we will be removing the following documents as of April 1, 2016: confirmed Agency Task files, Agency Task reference materials, Change Network Meeting materials, Role Mapping Workshop materials, and Chart of Accounts and Budget Structure reference materials. Monthly Interface meeting materials, Business Process Workshop materials, and Training materials will also be removed, but are available on the Cardinal Website.

If you have any questions contact your Agency Readiness Liaison or send an email to the Cardinal Project Team at ProjectCardinal@doa.virginia.gov and include "CN SharePoint Access Removal" in the subject line.

Sincerely,

Cardinal Project Team